

Village of Waterville
Minutes of Regular Council Meeting of:
January 11, 2010

The regular meeting of the Waterville Council was called to order by Mayor Derek Merrin at 7:30 p.m. in the Council Chambers of the Waterville Municipal Building.

A prayer was offered by Mr. Guzman. The Pledge of Allegiance was recited.

Present at roll call were Mr. Gouttiere, Mr. Guzman, Mr. Metzger, Mayor Merrin, Mr. Valtin, Mr. Marty and Mrs. Cherry.

Also present were Jim Bagdonas, Administrator; Jim Hart, Assistant Law Director; Steve Schult, Treasurer and Melissa Cook, Recording Secretary.

Village Staff present:

Dale Knepper – Director of Finance and Administration, Clerk of Council

Bob Selders – Waterville Chief of Police

Steve Parsons – Waterville Fire Chief

Citizens present:

Please see Citizens' Sign In Sheet, Exhibit A, Page 1 for a list of people present.

Oaths of Office

The Honorable Judge Richard L. Speer administered the Oath of Office to re-elected Council Members Ann Cherry and Jeff Marty and newly elected Council member Michael Metzger.

Election of Vice-Mayor

Mr. Marty made a motion to nominate Mr. Guzman as Vice-Mayor. Mr. Gouttiere seconded the motion, which passed by unanimous voice vote.

Approval of the minutes of the Regular Council Meeting held December 14, 2009:

Mrs. Cherry made a motion to approve the minutes of the December 14, 2009 Council meeting. Mr. Valtin seconded the motion, which passed by unanimous voice vote.

Presentation

Mayor Merrin presented Lori Brodie with a Certificate of Commendation along with a Carruth Plaque for all of her hard work and dedication as a Council member for the past eight years.

Mrs. Brodie thanked the Mayor and Council along with the residents of the Village for giving her the opportunity to serve them.

Appointments

Mayor Merrin made a motion to reappoint Mr. Bagdonas as the Village's Representative on the Lucas County Improvement Corporation Board. Mr. Marty seconded the motion, which passed by unanimous voice vote.

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Mayor Merrin made a motion to reappoint Mr. Gouttiere and Mr. Guzman to the Volunteer Fire Fighters' Dependents Fund Board. Mr. Valtin seconded the motion, which passed by unanimous voice vote.

Mr. Marty made a motion to appoint Lori Brodie as the Village's Representative on the TARTA Board of Trustees. Mr. Guzman seconded the motion.

A discussion was held amongst Council with the following comments highlighted.

Mr. Gouttiere stated that a citizens opening would be available on the Finance Committee and he felt that with her financial background Mrs. Brodie's expertise would better serve the Village if she were placed on that committee. He then continued by going over the qualifications of the former representative who also turned in his volunteer application to serve as the Village's representative.

Mrs. Cherry stated that she felt that Mrs. Brodie would be a better choice for the Finance Committee as well.

Mayor Merrin stated that Mrs. Brodie is not capable of serving on every committee and has told him that she is willing to serve as the Village's Representative on the TARTA Board.

Mr. Guzman added that the Village residents contribute a lot of money to TARTA and wondered if we are getting the services that we need. He stated that he thought it would be beneficial to have someone on the board that is capable of taking a closer look at the finances.

Mrs. Cherry suggested that they table this vote until we take a closer look at the full list of committee and board applicants.

Mr. Marty stated that all Council members are present this evening and felt that they should hold the vote tonight.

Roll Call: Mr. Gouttiere – yes, Mr. Guzman – yes, Mr. Metzger – abstain, Mayor Merrin – yes, Mr. Valtin – yes, Mr. Marty – yes, Mrs. Cherry – yes. The motion passed.

Citizen's Comments:

None

Staff Reports:

Administration: Mr. Bagdonas

- Stated that he didn't have anything that wasn't agenda specific.

Assistant Law Director: Mr. Hart – No report

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Finance Director: Mr. Knepper

- Congratulated Mr. Metzger and wished all Council members a Happy New Year.
- Reviewed details of the December 31, 2009 Month End Finance Report.
- Highlighted Fund Balances and Income Tax Revenues.
- Mentioned that at the February 8th meeting he would like to take pictures of Council to update the Village's website. He also suggested that members of Council turn in updated bio's for the website as well.

The meeting was stopped briefly to allow time for Mr. Metzger to take pictures with his family along with Judge Speer.

Treasurer: Mr. Schult – No report.

Police Chief: Mr. Selders

- Reported that on January 4th at approximately 11:30 p.m. a home on Pennsylvania Ave. was burglarized. The suspect entered the home through a window in the kitchen and stole the homeowner's purse along with its contents. The resident was home and sleeping at the time this occurred. He urged all Village residents to call the Police immediately if they notice any suspicious activity.

Mr. Marty also urged residents who were watching to call the Police if they see something suspicious. He also wanted them to encourage their neighbors to do the same.

Fire Chief: Mr. Parsons –

- Reported that during the month of December they had 39 total calls for assistance. 27 were EMS runs, 26 patients were seen and 16 were transported to area hospitals. There were 9 fire calls with no dollar loss and 3 stand-bys.
- Reported that for the year they had 506 total calls for assistance. 409 were EMS runs, 453 patients were seen and 250 were transported to area hospitals. They responded to 56 fires, 31 MVA's and had 10 stand-bys.
- Reported that there were 150-160 swimmers at this year's river dip. There are no injuries or incidents to report.
- Stated that on Thursday, January 21st the Lucas County Health Dept. will be holding an H1N1 Vaccine Clinic at the Waterville Fire Station. It is free and open to the public from 2-7 p.m.

Mr. Marty wanted to thank Chief Parsons and his group along with the Waterville Police Dept. for taking care of the folks who choose to participate in the river dip.

Mr. Gouttiere asked Chief Parsons how the 2009 runs compare to 2008. Chief Parsons stated that they are just about the same.

Mayor Merrin stated that Mr. Blair, our Public Works Director, is feeling under the weather and will not be attending this evening's meeting. He added that he recently had the opportunity to ride along with a Village employee on one of the Village's snow plow

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trucks. He added that he appreciates the efforts of the Public Works Department who work really hard in order to keep our streets safe and clean.

Communications from Council:

Mr. Gouttiere – No report.

Mr. Guzman – No report.

Mr. Metzger – No report.

Mr. Valtin – No report.

Mr. Marty – No report.

Mrs. Cherry –

- Reported that she attended both the Planning Commission and the Historic District Commission meetings last week. She added that it will be good to get these committees up and running because they had difficulty choosing leadership. She stated that the Parks & Recreation Committee had a Special Meeting scheduled for December 17th but it was cancelled due to the lack of a quorum.
- Thanked Judge Speer for attending this evening's meeting and for administering the Oath of Office.
- Commented that the sledding hill at Prairie Trail Park has been really busy with the recent snow.
- Stated that they have broke ground and are working on the new Kroger Store.

Determination of Total Number of Members for Advisory Committees

1. Economic Development Committee (2008/09 – 10)
2. Parks and Recreation Committee (2008/09 – 10)
3. Public Safety Committee (2008/09 – 10)
4. Public Works Committee (2008/09 – 9)

Mr. Bagdonas stated that there are four advisory committees that fall under the Rules of Council. Unlike the other boards and commissions where the number of members and stager of terms are well defined, on the advisory committees every two years the number of members is somewhat flexible. According to the Rules of Council at the first meeting in January following a municipal general election a majority of the members of Council shall determine the total number of members each advisory or study committee shall have for the new two-year term. This would pertain to the Economic Development, Parks & Recreation, Public Safety and Public Works Committees. Tonight Council should determine how many total members there will be on each of these committees and this would include any Council members on the committees.

Mayor Merrin stated that the reason why he has held off on making any appointments to these committees is due to the new law. He added that he cannot make appointments if he

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doesn't know how many members can be on them. He also stated that it is his goal to appoint each person who applied to serve on a committee and preferably to their first priority.

Mr. Guzman stated that you want the committees to be large enough but not too big. When you have too big of a group it can be difficult to make some kind of recommendation to Council and if you have 10 people on a committee typically 7 people will show up. He added that he feels that 10 people per committee is a reasonable number.

Mr. Valtin stated that 10 is a good minimum number and we could accommodate 12. He added that if we have less than 10 we start running into problems.

Mrs. Cherry stated that she agrees that 10-12 is a good number.

Mr. Guzman asked Mr. Bagdonas if they need to make it a particular number that is equal across all committees.

Mr. Bagdonas stated that you can have four different numbers for each of these four committees if you choose to.

Mr. Valtin stated that for consistency it should be the same number for all four.

Mr. Gouttiere stated that we have grown from our previous committee sizes which were 6-8 members to ten. He stated that not only is it important for committee members to show up for meetings but that the same members show up for continuity. If you make them too big then sometimes people feel that they can skip a meeting and it won't matter and for this reason he would recommend that we keep it somewhere around the ten that we have now.

Discussion continued.

Mr. Gouttiere moved that all four committees; Economic Development, Parks & Recreation, Public Safety and Public Works be constituted with ten members. Mr. Guzman seconded the motion, which passed by unanimous voice vote.

OLD BUSINESS:

A. **ORDINANCE 35-09** - AN ORDINANCE ENACTING SECTION 751.02 OF THE BUSINESS REGULATION CODE REGARDING THE ALLOCATION OF VIDEO SERVICE PROVIDER (VSP) FUNDS

Tabled pending Legislative Action scheduled for January 25, 2010

At the October 15th meeting of the Finance Committee, a discussion of the allocation of Video Service Provider ("Franchise") Fees took place. These fees are in the amount of 5% of the cable TV companies' gross revenues and are estimated to total \$67,000 in 2009. All of the fees have traditionally been deposited in the Parks and Green Space Fund. The

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temporary modification of the allocation of this revenue to a 50-50 split between the General Fund and the Parks and Green Space Fund was discussed. The Finance Committee made a unanimous recommendation to Council that the allocation be changed from 100% to the Parks and Green Space Fund to 50% General Fund – 50% Parks and Green Space Fund for calendar year 2010. The recommendation also contains a provision that absent legislative action by Council in future years, the allocation of Video Service Provider Fees will automatically return to 100% to the Parks and Open Space Fund. This Ordinance reflects both aspects of the Finance Committee’s recommendation.

At the November 13th meeting of the Finance Committee, as a part of the discussion of the FY 2010 Operating Budget, a question was raised as to whether a 50-50 split would be sufficient in 2010 or if a greater amount up to 100% would need to be allocated to the General Fund in 2010. The Finance Committee met on December 11 to discuss additional expenditure cuts and revenue enhancements. An allocation of 100% of the Video Service Provide Fees was among the items that the Finance Committee recommends that Council consider including in the FY 2010 Operating Budget. A joint Council-Finance Committee meeting has been scheduled for January 25, 2010 at 6:00 p.m. just prior to the regular Council meeting that evening to discuss the FY 2010 appropriations. This item has been tabled until the January 25 Council meeting.

B. ORDINANCE 36-09 - AN ORDINANCE ENACTING SECTION 171.14(d) OF THE ADMINISTRATIVE CODE REGARDING THE ALLOCATION OF INCOME TAX FUNDS FOR CALENDAR YEAR 2010

Tabled pending Legislative Action scheduled for January 25, 2010

Village income tax receipts are normally split 75% to the General Fund and 25% to the 5-Year Capital Fund. Earlier this year, Council acted upon a recommendation of the Finance Committee and changed the allocation to 85% General Fund and 15% 5-Year Capital Fund for 2009. Work on the 2010 Budget has progressed to the point that due to overall economic conditions, at least an 85-15 split will be needed in 2010 as a partial offset of reduced property taxes and state revenues. The 2010 operating budget was further discussed at the December 11 Finance Committee meeting. The possibility of continuing the temporary modification of the allocation of income tax revenue between the General Fund and the 5-Year Capital Fund was discussed. This Ordinance would implement the 85-15 split for 2010 only. The possibility of cutting the \$80,000 local street resurfacing project from the 2010 portion of the 5-Year Capital Plan and increasing the income tax allocation to the General Fund by a similar amount through an 88-12 split for 2010 were also among the items that the Finance Committee recommends that Council consider including in the FY 2010 Operating Budget. This item has been tabled until the January 25th Council meeting.

Now that actual 2009 year-end fund balances are known, the current appropriation recommendation retains the local street resurfacing project in the 5-Year Capital Plan and includes an 82-18 income tax split. Additional details are contained in the “FY 2010 Appropriations Discussion Packet” for the joint Council/Finance Committee Meeting

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scheduled for January 25, 2010 at 6:00 p.m.

C. **ORDINANCE 38-09** - AN ORDINANCE ENACTING CHAPTER 161 OF THE ADMINISTRATIVE CODE REGARDING THE ALLOCATION OF FUNDS FROM THE SALE OF MUNICIPAL REAL PROPERTY AND ESTABLISHING THE ECONOMIC DEVELOPMENT FUND

Tabled pending further discussion by the Economic Development Committee

The concept of establishing a separate Economic Development Fund and allocating a portion of the proceeds from the sale of Village-owned real estate to this fund has been discussed at the last several Economic Development Committee meetings. Council Member Gouttiere prepared this Ordinance to implement the Committee's recommendation. The Ordinance was tabled at the December 14, 2009 Council meeting.

Mr. Gouttiere stated that he proposed this Ordinance to Council and also made the motion to table it. He added that full Council is in attendance tonight and this Ordinance has had its three requisite readings. Mr. Gouttiere then made a motion to bring it off the table for action tonight. Mr. Guzman seconded the motion, which passed by unanimous voice vote.

The discussion continued with the following comments from Council highlighted:

Mr. Gouttiere stated that this proposed Ordinance, which has been recommended by the EDC, states that in the event of the sale of any Village real property there shall be deducted from the sale proceeds first, all cost of sale; second, the original cost of said parcel and any directly attributable expense for the capital improvement of said parcel, or the pro rata share thereof, which sum shall be repaid to the Fund or Funds from which said costs and expenses were originally expended; third, 15% of the net sale proceeds, that is those proceeds in excess of the Village's cost of sale, acquisition, and improvements shall be paid into a fund established for Village Economic Development efforts; and fourth, the balance of said net sale proceeds shall be paid into the General Fund.

Mr. Gouttiere moved to adopt Ordinance 38-09. Mr. Guzman seconded the motion.

Mr. Marty asked if the Village has any real property that is for sale right now in which Mr. Bagdonas stated that nothing is actively for sale at this point.

Mrs. Cherry stated that if someone made an offer on the 120-acres we could sell that.

Mr. Gouttiere stated that anything is for sale for the right price but beyond that the reason that it is not for sale is that it is not platted. It would be premature at this point to offer it for sale because of that and also because we are not sure what will be proposed for that property.

Mr. Marty stated that this was tabled for further review by the Economic Development Committee and asked if they met.

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Mr. Gouttiere stated that because we had not yet determined the total number of members for the committees and made appointments they haven't met. The reason that it was sent back to the Committee was because the question of how much money could potentially be in that fund was asked. He added that after thinking about that question he realized that it is not possible to answer it because we don't know how it will be zoned, when it will be sold or what price it will bring.

Discussion continued.

Mr. Marty made a motion to amend Ordinance 38-09 to include a \$50,000 cap. He added that as previously discussed without a cap 15% of the sale of all the land sold would continue to go into the fund and it would be extremely difficult for the Village to get any of the money out for anything other than Economic Development.

Mayor Merrin asked Mr. Gouttiere if he would be willing to yield and allow Mr. Marty to offer his amendment for vote and then we can vote on the overall Ordinance.

Mr. Gouttiere stated no.

Mr. Valtin asked if at some point the Village had a buyer for property that was for sale could a future Council put a cap on it before it was actually sold in which Mr. Bagdonas answered yes.

Mr. Gouttiere stated that \$50,000 may be a lot of money today but in the future it may not be enough.

After much discussion concerning the \$50,000 cap and the Economic Development Fund, Mayor Merrin seconded Mr. Marty's motion.

Mr. Metzger asked Mr. Bagdonas if someone where to come into tomorrow with monies to purchase the 120-acres would this have to come before Council in which he responded yes.

Mr. Metzger stated then at that point Council could make the determination that the ED Fund has an abundance of money and can make the decision not to place the money in that fund.

Mr. Bagdonas stated that if this Ordinance passes then we have a new Chapter 161 of the Codified Ordinances. In order to make a change it would take another Ordinance to amend what will become Chapter 161.

Mayor Merrin stated that he supports Mr. Marty's motion because he doesn't want a large amount of money placed into an account that cannot come out and believes that this is a reasonable solution. He added that by State Law this would be a restricted fund.

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Roll Call for Mr. Marty's motion to amend the Ordinance to include a \$50,000 cap: Mr. Gouttiere – no, Mr. Guzman – no, Mr. Metzger – no, Mayor Merrin – yes, Mr. Valtin – no, Mr. Marty – yes, Mrs. Cherry – no. The motion failed.

Mr. Gouttiere stated that Council passes a lot of Ordinances that typically involve spending money. This Ordinance does not involve spending but would be an allocation of money that we may earn in the future and also for the purposes of saving money. If and when it is spent in the future it will generate more money for the Village through Economic Development.

Mr. Valtin stated that Economic Development is a fairly loose term. The money that is in the fund does not have to be use just to market a particular piece of land, billboards and pamphlets. It can be used for a variety of different things such as streetscapes and to offer tax incentives.

Roll Call for the adoption of Ordinance 38-09: Mr. Valtin – yes, Mayor Merrin – yes, Mr. Metzger – yes, Mr. Marty – yes, Mrs. Cherry – yes, Mr. Gouttiere – yes, Mrs. Cherry – yes. Motion passed unanimously.

D. RESOLUTION 59-09 - A RESOLUTION APPROVING AND ADOPTING THE VILLAGE OF WATERVILLE FY2010 FIVE-YEAR CAPITAL PLANNING PROGRAM FOR ALL MUNICIPAL FUNDS AND DEPARTMENTS
Legislative Action scheduled for January 25, 2010

This is the annual 5-Year Capital Planning Program. The Finance Committee discussed and recommended approval of the program at a meeting on October 2nd. The Finance Committee held a special meeting on December 11 to continue its discussion of the 2010-operating budget. Since the Finance Committee has recommended that Council consider a number of revenue and expenditure changes to the proposed FY 2010 appropriations, the final operating budget may affect items currently included in the proposed FY 2010 Five-Year Capital Planning Program and therefore it is recommended that this item remain tabled until the January 25th Council meeting.

NEW BUSINESS:

A. ORDINANCE 01-10 - AN ORDINANCE AMENDING THE MUNICIPAL ZONING MAP OF THE VILLAGE OF WATERVILLE TO CHANGE THE ZONING CLASSIFICATION OF THREE PARCELS OF LAND ON THE SOUTH SIDE OF FARNSWORTH ROAD AND GENERALLY KNOWN AS 1101 AND 1121 FARNSWORTH ROAD FROM P-1 PARKS AND GREEN SPACE DISTRICT TO R-2 RESIDENCE DISTRICT

First reading

The owners of the subject property in this Ordinance have requested this zoning change. At its January 4th meeting, the Planning Commission voted 4 to 0 with one vacancy on the

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Commission to recommend the approval of the zoning change.

- B. **RESOLUTION 01-10** - A RESOLUTION REQUESTING THE AUDITOR OF LUCAS COUNTY, OHIO TO ISSUE ADVANCE PAYMENTS ON THE CURRENT COLLECTION OF TAXES DUE THE VILLAGE OF WATERVILLE

This Resolution is this year's annual request of the County Auditor to release property taxes collected to the Village of Waterville in advance, instead of holding taxes until the collection process is complete at the county level. This allows us to receive our property tax revenue sooner.

Mr. Marty moved to adopt Resolution 01-10. Mayor Merrin seconded the motion, which carried by unanimous voice vote.

- C. **RESOLUTION 02-10** - A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO ENTER INTO A CONTRACT WITH DEBBIE HANNA FOR SERVICES REALTED TO THE ADMINISTRATIN OF A CDBG TIER 2 DOWNTOWN REVITALIZAATION GRANT

- D. **RESOLUTUION 03-10** - A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO ENTER INTO A CONTRACT WITH PROUDFOOT ASSOCIATES INC. FOR ENGINEERING SERVICES TO PREPARE PLANS, SPECIFICATION AND CONTRACT DOCUMENTS FOR THE FY2009 DOWNTOWN REVITALIZATION PROJECT

The Village has received the Grant Agreement from the Ohio Department of Development for the Downtown Revitalization Program. If Council wishes to proceed with this project, the authorization of these consultant contracts for the administration of the private rehabilitation grants and the design of the public improvements is needed.

Mr. Bagdonas stated that Debbie Hanna administered the private rehab grants for the last program. Mrs. Hanna will be contracting directly with the Village for this grant instead of Downtown Waterville, Inc.

Mr. Valtin suggested that the language in Section Two of the contract be changed to include that we can terminate the contract without cause.

Mr. Bagdonas stated that the terms of our grant agreement with the State of Ohio are through the end of 2011 and we fully intend to get the work done long before that. If we don't go the full 2 years but compress the same work into a smaller time period we would be paying the same amount which was the intent of this section. He added that we will work something out with the Law Director.

Mr. Valtin stated that he just wanted to make sure that if someone was terminated for cause

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then the Village would be covered.

Mrs. Cherry moved to adopt Resolution 02-10. Mr. Marty seconded the motion, which carried by unanimous voice vote.

Mr. Gouttiere moved to adopt Resolution 03-10. Mr. Valtin seconded the motion, which carried by voice vote with Mrs. Cherry, Mr. Gouttiere, Mr. Valtin, Mr. Metzger, Mr. Guzman and Mayor Merrin voting 'yea' and Jeff Marty abstaining from the vote.

E. RESOLUTION 04-10 - A RESOLUTION AUTHORIZING THE MUNICIPAL ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH THE YMCA OF GREATER TOLEDO FOR RENTAL OF THE FORMER FIRE STATION OWNED BY THE MUNICIPALITY AT 808 MICHIGAN AVENUE

The lease of the former fire station to the YMCA expired on December 31, 2009 and their occupancy is now on a month-to-month basis. The YMCA has requested a new three-year lease. The proposed lease is very similar to the expired lease except the provisions specifically referring to the Rotary Club of Waterville and the Waterville Boy Scouts have been removed since those groups did not utilize them during the last three years.

Mayor Merrin stated that he felt it was important to note that the YMCA is paying for all of the utilities in the building. This saves the Village approximately \$5,000 per year.

Mr. Valtin stated that he has a number of questions regarding this Resolution. He wondered if it would be better to table this or go through his questions this evening.

Esther Robbins who is the new Branch Director came to this evenings meeting to answer any questions.

Mr. Valtin asked how many Waterville residents actually utilize the YMCA.

Ms. Robbins stated that as of now we have 236 units or families. She added that it is her guess that 90% of those are Waterville Families.

Mr. Valtin stated that he wasn't on Council when the YMCA first took over the building. At that time the Village solicited letters of interest from other groups. Has that been done this time around?

Mr. Bagdonas stated no.

Mr. Valtin asked if we know what the fair market value would be. The Village is tight on money now and we are leasing that building at a dollar a year on the belief that it is a community benefit. He added that he is not saying that what they are doing is not a benefit but doesn't believe that the true benefit has ever been gauged and how many residents in Waterville truly utilize the facility. We have a lot of questions that he believes we need to

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figure out when money is tight.

Mr. Guzman stated that before the YMCA took over the building it was going to be destroyed. It would have cost the Village approx. \$32,000 to bring it down or \$100,000 to renovate. They Y came in and did a bang up job on the building on a shoestring budget. He added that he believes that it has been a positive for the community and is still a functioning facility that the YMCA has invested a lot of time and money in. If we are going to go down the road of looking at other things let's not forget what we had three years ago and what we have today.

Discussion continued.

Mrs. Cherry stated that Mr. Guzman summed up the history of the building but the Parks & Recreation Committee are very pleased that the YMCA is in the building and feels they provide an excellent service to the community.

Mr. Bagdonas wanted to point out that besides the dollar a year and the utilities the YMCA also pays the real estate taxes and insurance on the building. They are also responsible for any repairs that total under \$10,000.

Mayor Merrin stated that Mr. Valtin is correct in that the market value of the property has improved but has it because the YMCA has invested so much money in it. He added that he also believes it is a huge community benefit and thanked the YMCA for their work.

Mr. Gouttiere moved to adopt Resolution 04-10. Mr. Guzman seconded the motion, which passed with Mayor Merrin, Mr. Guzman, Mrs. Cherry, Mr. Marty, Mr. Metzger and Mr. Gouttiere voting 'yea' and Mr. Valtin voting 'nay'.

Other Information/Unscheduled Business

Adjournment:

There being no further business to come before Council, Mr. Gouttiere made a motion to close the meeting at 9:14 p.m. Mr. Guzman seconded the motion, which carried by unanimous voice vote.

Dale D Knepper
Clerk of Council

Derek Merrin
Mayor