



The Canal Post

Spring 2014 Edition



City of Waterville



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CITY OF WATERVILLE CONTACT INFORMATION

TOWN HALL GENERAL INFORMATION	878-8100
UTILITY BILLING	878-8101
INCOME TAX DEPT.	878-8102
PUBLIC WORKS	878-8108
POLICE (NON EMERGENCY- M-F 8AM-4:30PM)	878-8184
FIRE (NON EMERGENCY- M-F 8AM-4:30PM)	878-0165

FOR **NON-LIFE THREATENING EMERGENCIES**

AFTER HOURS CALL: 419-878-6666

MAYOR

LORI BRODIE 8119 BRIDGEHAMPTON DR. 878-8818

COUNCIL MEMBERS

BARB BRUNO	137 S. RIVER RD.	878-8865
MICHELINE KRISE	420 ELM ST.	819-9052
CHARLES LARKINS	63-A NAUGATUCK WAY	343-5121
TIM PEDRO	514 CEDAR LANE	878-2364
JOHN ROZIC	724 VILLAGE PARKWAY	878-7405
JIM VALTIN	142 WILKSHIRE DR.	878-0127

MUNICIPAL ADMINISTRATOR : JAMES BAGDONAS

TOWN HALL 25 N. SECOND ST. 878-8100
OFFICE HOURS: MON - FRI. 8 AM - 4:30 PM
Visit us at: www.waterville.org

EASTER EGG HUNT

Saturday, April 12

10:30 a.m.

Conrad Park Recreation Building
808 Michigan Ave.

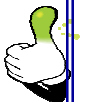


Come join the FUN!

If you are interested in gardening, or just want to get some fresh air and sunshine this summer, consider Volunteering to help with the many city gardens!



Contact the Public Works Dept. at 419-878-8108 for more information.



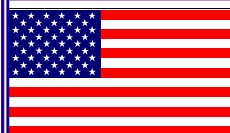
Please Remember **ALL** City of Waterville Income Tax must now be sent to R.I.T.A..

(see page #2 for more Tax Information)

PLEASE NOTE:

CITY OFFICES WILL BE CLOSED

At noon on April 18th for Good Friday



And Monday May 26th

To Observe **Memorial Day**





FREQUENTLY ASKED QUESTIONS:

You can find the Waterville Income Tax Ordinance on our website www.waterville.org and R.I.T.A.'s www.ritaohio.com

What is the City of Waterville Income Tax rate and what type of income is taxable?

The income tax rate is 2%. Generally, gross income (including income which is deferred) and business net profits are taxable. Sec.171.03(a)-(g)

I am retired. My only income is from Social Security, company pension, interest and dividends. Am I required to file a City of Waterville income tax return?

No. You are not required to file an income tax return with Waterville, nor does Waterville tax you on these types of income. However, if you have not already done so, you must file a *final* return stating this, along with verification of retirement income. Once you have filed a final return we will not send you income tax notices in future years. Sec. 171.03 (h)

Please note: if you return to work, any earnings (other than retirement income) would be subject to the Waterville income tax and you would be required to file with us.

My child works. Is there an age minimum for filing a Waterville Tax Return?

No. If your child earned documented wages (they received a W2 or a 1099) he/she is required to file. Sec. 171.03 (a) (1)

My spouse and I file separately at the federal/state level. Do I have to file the same for Waterville?

No. At the municipal tax level, there is no advantage in filing separately. However, we do suggest filing jointly.

I live in an apartment and do not own any real estate in Waterville. Do I still have to file a Waterville income tax return?

Yes. Apartment dwellers within the City limits are residents of Waterville and are required to file an annual Waterville income tax return. Sec. 171.03 (a) (1)

Can I have my employer withhold my Waterville taxes?

Employers are not required to withhold for your city of residence however many will upon request. This is called "courtesy withholding". An employee must contact their human resource and/or payroll department to see if courtesy withholding is an option. Your employer will need to contact R.I.T.A. 1-800-860-7482 for information on setting up a withholding account.

I am a college student, living and working outside Waterville. Do I need to file a return and pay tax on that income?

Yes, assuming Waterville is considered your domicile (i.e., you are eligible to vote in Waterville, you file a State of Ohio tax return with a Waterville address, etc.).

I pay tax to my city of employment. Do I still owe Waterville tax?

Yes. If you work in and pay taxes to another municipality you are allowed a credit of up to 1.5% for tax paid to another municipality. Therefore, if your city of employment tax rate is at least 1.5%, the amount of tax that you owe for Waterville is .5%. If you work in a municipality with a tax rate of less than 1.5%, your Waterville tax due is based upon the difference in rates.

Example: Your city of employment tax rate is 1%. You are allowed that 1% credit and would owe Waterville 1% of your gross wages.

I'm self-employed but my business has not shown a profit. Am I required to file a return?

Yes. All residents or non-residents conducting a business within Waterville must file an annual return and report the net profits or net losses of said business. The leasing of real or tangible property (i.e. income from a rental property) that you own is

considered a taxable business activity that must be reported.

Losses from the operation of a business, including rental losses, are not deductible from W-2 income, but they may be carried forward for a period of five (5) years to apply against subsequent profits. Sec. 171.03 (e)(g)

If I file a Federal extension does that automatically extend my due date for my Waterville Return?

No. You must submit a copy of your federal extension or a written request for extension to Waterville on or before the original due date of the return. Sec. 171.05 (g)

If I file an extension, does my payment still have to be made by April 15th?

Yes. An extension only extends the amount of time that you have to file. Your payment is still due by April 15 (or the original due date of the return). Statutory interest will be charged on payments made after the original due date.

As a Landlord what are my responsibilities with regards to my tenants?

You are required to file with the City of Waterville a report indicating the names, addresses and telephone numbers of all tenants within thirty (30) days of occupying a residence or business or vacating a residence or business. Sec. 171.18

Who can I call for help in preparing my city tax return?

You may contact R.I.T.A. at their toll free phone number 1-800-860-7482, M-F, 8:00am – 4:30pm for answers to questions or for assistance with your return. You may also visit the FAQ section of their website www.ritaohio.com

Am I required to file Estimated Payments?

Please see information at bottom of this page.

ESTIMATED PAYMENT SCHEDULE

1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
1/1 to 3/31	4/1 to 6/30	7/1 to 9/30	10/1 to 12/31
Due 4/15	Due 7/31	Due 10/31	Due 1/31

1st Quarter ESTIMATED INCOME TAX DUE April 15th

City of Waterville Estimated Tax Payments are due Quarterly. Payments should be sent to the **Regional Income Tax Agency (R.I.T.A.)** When completing your tax return if you complete the Estimated Tax Section on an Individual Tax Return (Form 37) R.I.T.A. will send you quarterly invoices. If you did not fill in the form, or if you were not aware that you were going to be submitting Estimated Payments, you can complete A Declaration of Estimated Tax (Form 32). Every person who anticipates any taxable income (City Ordinance Chapter 171.07) must file a declaration of Estimated Taxes if you anticipate owing more than \$100 (new threshold)(City Ordinance 01-14) in income tax during the taxable year.

If you need further information please visit the **R.I.T.A.** website www.ritaohio.com, or call their toll free phone # **800-860-7482** for assistance.

ATTENTION: Landlords, don't forget to update any changes in tenant status in the properties that you own in Waterville. You can find the forms on our website www.waterville.org under the Income Tax Link. *Chapter 171.18 Ord. 34-11*

ATTENTION: All Tenants, as a *tenant in the City of Waterville you are required to pay municipal income tax to the City. If you have not already done so, please contact R.I.T.A. to set up an account.

*Chapter 171.02 (bb)

2014 Trash & Recycling Schedule



Refuse Pick-Up is **ALWAYS** on **Monday** with these exceptions in 2014:

- * **Memorial Day**
Pick-up will be **Tuesday May 27th, 2014**
- * **Labor Day**
Pick-up will be **Tuesday September 2nd, 2014**

NOTE:

**2014
UNLIMITED
PICK-UP
June 16th
&
October 6th**

Refuse Pick-Up **Will NOT** be Delayed for **these Holidays**

Holiday

- Martin L. King Day**
- President's Day**
- 4th of July**
- Easter**
- Columbus Day**
- Veteran's Day**
- Thanksgiving**
- Christmas Day**
- New Year's Day**

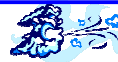
Regular Monday
Pick-Up Date

- January 20th, 2014**
- February 17th, 2014**
- July 7th, 2014**
- April 21st, 2014**
- October 13th, 2014**
- November 10th, 2014**
- November 24th, 2014**
- December 22nd, 2014**
- December 29th, 2014**

2014
Unlimited Pick-up Dates:
Monday June 16th
Monday October 6th



Mark your calendars!
Start your spring cleaning!
**Waterville Community
Garage Sale Days!**
Garage Sale Days are June 12-14.
And as luck would have it the
Unlimited Trash Pick-up is June 16th!



***** Windy Recycling*****

When we have extremely windy weather, a lot of our recyclables are ending up down the street, instead of in the truck.
Here are some suggestions for when the wind is blowing:
Put the heaviest items on the top of the bin.
Put your garbage bag on the top of the bin.
Consider keeping lighter items for an extra week.
Together we can help the environment as well as keep our City clean!



**Waterville Fire Association and
Carl Conrad
Memorial Scholarships**

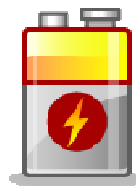
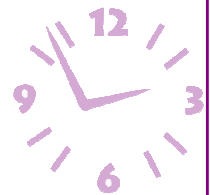
If you are or know of a graduating senior please be aware of the opportunity to apply for the Waterville Fire Association and Carl Conrad Memorial Scholarship.
The student shall currently reside in the City of Waterville Fire District. (Not specifically limiting the scholarship to a student of Anthony Wayne High School)
The Application and rules are available at the Fire Department, Town Hall and the guidance department at Anthony Wayne High School, and also through the Waterville Fire Association.

Once completed all applications must be returned to:
The Waterville Fire Department
c/o Scholarship Committee
751 Waterville Monclova Rd.
Waterville, OH 43566
APPLICATION DEADLINE April 11, 2014 by 7:00 p.m.



DAYLIGHT SAVINGS BEGINS

Sunday March 9th, 2014
At 2:00 a.m.
Don't forget to set your
clocks **forward** one hour!



**Don't forget to
REPLACE
the batteries in your
SMOKE DETECTORS!**



CITY OF WATERVILLE EMPLOYEES
Employee Recognition



The City of Waterville wishes to recognize the following employees for their continued commitment to our community:

<i>Becke Hickman</i>	<i>Executive Secretary - Police</i>	<i>30 years of Service</i>
<i>Joe Valvano</i>	<i>Police Officer - K9 Unit</i>	<i>20 years of Service</i>
<i>Steve Hallett</i>	<i>Police Officer</i>	<i>15 years of Service</i>
<i>Art Linger</i>	<i>Police Officer</i>	<i>15 years of Service</i>

Thank you for your service!

The City of Waterville is always interested in hearing opinions and comments from its residents. Please utilize this or any other written form to tell us of your suggestions about our city.

Mail or Hand Deliver to:

The Waterville Municipal Building
 25 N. Second St. Waterville, OH 43566

*Contact information must be given for a response.

Name: _____

Address: _____

Phone: _____

E-mail: _____

**WATERVILLE
 COUNCIL SCHEDULE**

(VIEW LIVE ON
 TIME WARNER CABLE CH. 5)

**MEETINGS ARE HELD ON THE
 2ND & 4TH
 MONDAY
 OF THE MONTH AT 7:30 PM**



*EXCEPT JUNE, JULY, AUGUST & DECEMBER
 THOSE DATES WILL BE POSTED ON THE WEBSITE AS SOON
 AS AVAILABLE*

The "Green" building at
 Conrad Park



Planning a **Bridal Shower?**

How about a lovely setting
 for a **small wedding?**

Planning a **Baby Shower?**

Looking for a place to hold
 a **meeting?**

Hosting a **Birthday Party?**

The Gazebo at
 Conrad Park



The Shelter Houses at **Baer Park & Waterworks Park**

You don't need to leave Waterville to find just what you are looking for!

All of these facilities are available for rental to all!

For more information on how to reserve any of these facilities:

Call Town Hall at 419-878-8100 or visit www.waterville.org



News from the Waterville Area Chamber of Commerce



The Waterville Area Chamber of Commerce wish to invite you to the 13th Annual
Starry Night Wine & Art Gala

The Date: **March 22, 2014,**

Location: **Valleywood Golf Club**, 13501 Airport Hwy., Swanton, Ohio

Doors open at **6:00 p.m.** for light hors d'oeuvres and a cash bar

Dinner at **7:00 p.m.** | Auction begins at **8:00 p.m.** with Beth Rose Auctioneer | The tickets are **\$50** per person. Cocktail Attire
A portion of the proceeds to benefit the **Diabetic Youth Services.** ** Seating is limited so get your tickets soon! ***

For more information visit www.watervillechamber.com



Waterville Historical Society Celebrates 50th Anniversary



Thirty-four Waterville citizens organized the Waterville Historical Society in 1964 to collect and preserve information and memorabilia about the history of our town. Over the last 50 years two house museums on River Road and Wakeman Hall have been restored and opened to the public. Numerous free programs on local history have been presented. Books about area people and places have been published. Walking tours, Founder's Days, Historical Markers, Ice Cream Socials and participation in Roche de Boeuf Day with Pioneer Arts are some of the many ways WHS has become an important part of our community life. Activities have been planned for every month this year.

March 19 **"A Pictorial History of Waterville"** Browning Community Center 7 p.m.
Presented by Jim Conrad, WHS president, retired history teacher

April 1-30 **1964 Artifacts Display at Waterville Library**

April 27 **"Dedication of Ohio Historical Marker"** Wakeman Hall 2 p.m.
State and local dignitaries

May 10 **1800s Tea Room** Wakeman Hall 2 p.m.
Kathy Saco, Toni Stoma, Phyllis Hyder and Rose Kandik

May 31 **Historic District Walking Tour and Museums Open House 9 a.m.- noon,**
Tour begins at 10 a.m. at Robbins House, South River Road

The public is invited to all of these events. Watch for more information.



Wakeman Archival Research Center
401 Farnsworth Rd.

Did you know.....

Waterville's Spanish Castle

One of Waterville's most romantic buildings was the old Spanish castle that was built overlooking Roche de Boeuf and the Trolley bridge where the Arbors at Waterville nursing home is now. Sadly, it was torn down in the 1970s. It was built in 1923 by Mr. and Mrs. George Stevens after the manner of the home in Toledo, Spain of the artist known to the world as El Greco.

George Stevens was the first Director of the Toledo Museum of Art, and while on an extended tour of Europe with his wife they visited the 15th century home of El Greco (turned into a museum) and fell in love with the architecture which they felt would fit in beautifully on the 100 acres of rolling hillside which Stevens owned in Waterville. They spent the rest of the trip purchasing treasures to go into it.

A clever Toledo architect carried out their ideas in every detail. One of the distinctive features of the house was the observatory with its rounded dome. Mr. Stevens was very interested in astronomy. Unfortunately, he did not live long enough to enjoy his river castle. He died in 1926 and his widow spent much of her time in France where she died in 1959. You can read more about this unique Waterville home in Midge Campbell's Watervillore, and photos of the home and of Mr. and Mrs. Stevens are in the Wakeman Archives, open by appointment until May, then open every Wednesday from 10 a.m. until 2 p.m. until November.

Courtesy of the Waterville Historical Society

RED WHITE and BOOM

The Red, White & Boom Fireworks Fundraising Committee is please to announce upcoming fundraisers for Waterville's fireworks and festival. Mark your calendars and please join us in the fun while supporting our local businesses and fireworks!

➤ Upcoming Events include:

**** March 19th ~ 4:00 p.m. to closing, Pisanello's "Boom Night". Get your pizza fix!**
A percentage of sales tonight will be donated to the fireworks.

**** April 8th ~ 5:00 p.m. to closing, Shawn's Irish Tavern "We Survived the Snowpocalypse".**
50/50 Raffle and A percentage of sales tonight will be donated to the fireworks.

**** May 2nd ~ 7:00 p.m. to closing, Mad Anthony's "Home Stretch Celebration".**
50/50 Raffle and A percentage of sales tonight will be donated to the fireworks.

May 13th ~ 5:00 p.m. to closing, Chowders "N Moor "Let Freedom Ring"
50/50 Raffle and A percentage of sales tonight will be donated to the fireworks.

**** May 17th ~ 11:00 a.m. to 4:00 p.m., Antiques Appraisals & Flea Market at Conrad Park Rec. Bldg; Appraisers Jim Stoma, Latcham House Antiques and Rob Palicki, Mill Race Antiques, make a return appearance to help you uncover your treasures. Appraisals 1-4 p.m. 1 item \$5.00 / 3 items \$10.00. Flea market from 11 a.m. to 4 p.m.. Table rentals, \$20 each. Food & beverages available for purchase. Appraisal fees, flea market table fees, and food/beverage sales will be donated to the fireworks.**

The more information on upcoming events: Please visit us on Facebook, search Waterville Fireworks; email tsniderhan@bexnet or call 419-878-0606.

We extend our thanks to Joyce Franzblau, owner of Zinful, for hosting our kickoff fundraiser on Jan. 25th, an amazing evening of great wine, food, and fun, a silent auction, and live music by Candice Coleman & Chris Brown. We'd like to also thank everyone attending and all those donating items to the silent auction. The evening netted \$2000 for the fireworks!

Donations are appreciated and tax deductible. Please make payable to the City of Waterville, noting "Fireworks" in the memo section and mail to City of Waterville, 25 N. 2nd St., Waterville, OH 43566

THANK YOU FOR YOUR SUPPORT!

WATERVILLE BRANCH LIBRARY NEWS TO USE



Book Your Spring.....at the Waterville Branch Library!

Storytimes are in full swing and we have other programs coming up on Dr. Seuss, the Titanic, Using Craigslist, and the War of 1812. Or you could join one of our Book Discussion groups and enjoy digging a little deeper into a popular title. Stop in and check out our events flyers today!

National Library Week is April 14-19

and we are celebrating with a Puppet Show Extravaganza for all ages on Tuesday April 15th at 6:00 p.m.. Be prepared to laugh along with some of your favorite puppet pals!



Don't forget we also have a **FAX machine** which is very reasonable at just \$.50 per FAX number, no matter how many pages, and a **Scanner** that is absolutely free and will scan to either a flash-drive or e-mail. Plus two **Meeting Rooms** ready for public use that will seat about 40 persons and have Internet, laptop or DVD projection available.

Stop in and see us soon during these expanded hours.

Monday - Wednesday: 9 am-8:30 pm | Thursday - Saturday: 9 am-5:30 pm
Waterville Branch Library

800 Michigan Ave | Waterville, OH 43566
419-878-3055



ZONING MATTERS

Spring often brings stress because an action has been taken that does not comply with Waterville Ordinances. The following are intended to prompt a review of Ordinances or a call to the Municipal Office Zoning Department (419-878-8132), to have questions answered before a project is done.

RAILROAD: It is easy to consider the RAILROAD tracks and the adjoining right-of-way as a convenient place to drop twigs, branches, and grass clippings. This violates WATERVILLE LAW. Section 521.08(a) says littering is not allowed on any public or private property. Violation of this ordinance is a third degree misdemeanor.

SIGNS: Garage Sale/Yard Sale signs are NOT allowed on utility poles, traffic or street signposts or the PUBLIC RIGHT-OF-WAY. Garage Sale/Yard Sale signs (4 square feet maximum sign area) may be erected for the days the sale is being held up to 72 consecutive hours. No signs (for sale, for rent, political campaign), other than government or traffic, are allowed in the Public Right-of-Way.

RECREATIONAL VEHICLES OR BOATS: May not be parked in a front yard or in front of a main residential structure. Please refer to §1145.03 (j) for more details or call the Municipal Office 419-878-8100 with questions.

POOLS: Zoning Permits are needed for all pools EXCEPT temporary pools that are less than 18" in depth and 115 square feet in area, and erected between May 1 and September 15. Hot tubs, home spas, and whirlpool tubs less than 150 square feet in area are also exempt.

STRUCTURES (Sheds, Play Houses): A zoning permit is required (obtain from Municipal Office) and a building permit may also be needed. Please call the Municipal Office (419) 878-8100 for additional information.

NUISANCE WEEDS & GRASS: Weeds and grasses shall not be allowed to exceed 12" in height. This limit is described in Chapter 905 of WATERVILLE'S LAW.

FLOODPLAIN: 1321.14 FLOODPLAIN DEVELOPMENT PERMITS: It shall be unlawful for any person to begin construction or other development activity including but not limited to filling, grading, construction, alteration, remodeling, or expanding any structure; or alteration of any watercourse wholly within, partially within or in contact with any identified special flood hazard area, as established in Section 1321.06, until a floodplain development permit is obtained from the Floodplain Administrator (419-878-8132). Such floodplain development permit shall show that the proposed development activity is in conformity with the provisions of these regulations. No such permit shall be issued by the Floodplain Administrator until the requirements of these regulations have been met.

What You Should Know About Trees in the City Right-of-Way

The Public Works Department of the City of Waterville is responsible for the maintenance of trees located in the public right-of-way, generally located within the city along the public streets between the sidewalks and the curbs, as well as within the public parks and other grounds owned by the City.

Before planting, trimming or removing trees from the public right-of-way, it is necessary to obtain a permit from the Tree Commission. A fine may be imposed for failure to obtain the required permit.

If you desire to plant a tree in the City right-of-way on your property, or would like the City to plant a tree there, you may submit a written request to: Waterville Tree Commission; c/o Town Hall 25 N. Second Street Waterville, Ohio
Requests for a tree to be planted by the City will be considered as funding becomes available.



PROPER CARE FOR YOUR TREES

Trimming and Pruning

Trimming of trees located within the public right-of-way to a safe height (6'6" to 7') above the sidewalk and more extensive pruning may be requested by submitting a written request to:

Public Works Department
c/o: Town Hall
25 N. Second Street
Waterville, OH, 43566

The Public Works Department will direct your request to the Waterville Tree Commission. Any tree limbs thought to be hazardous should be immediately reported to Town Hall at 419-878-8100 or The Public Works Department 878-8108.

Mulching

There are many benefits to mulching your trees. It helps maintain soil moisture and helps to control weeds. Some mulch can improve soil structure and drainage. Or-

ganic mulch is preferred to inorganic materials, due to the soil enhancing properties of organic materials.

If you choose to mulch the trees on your property, it is important that you do so properly. Too much mulch may actually harm the trees. Over mulching or creating a "mulch volcano" may cause problems for trees, inviting insects and disease. It is better to mulch wide than mulch deep.

It is also important to keep the mulch away from the trunk of the tree. It is best to form a ring of mulch around the tree, keeping the mulch six inches away from the trunk. A depth of two to four inches of mulch is generally recommended. This will hold water but won't invite insects and disease to infest the trunk.

Watering

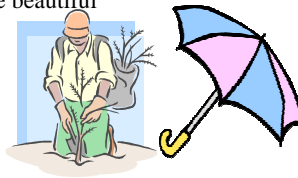
With summer just around the corner and the onset of warm, dry weather, it is important to water the trees on your property. It is especially important for newly planted trees to get regular watering.

More Information

If you have questions regarding the topics covered here or other tree information, there are many resource pamphlets from the International Society of Arboriculture available at Town Hall.

WHY PLANT A TREE?

- ⚙ Trees produce oxygen while cleaning our air and water.
- ⚙ Trees are natural air conditioners and can reduce cooling costs up to 50%.
- ⚙ Trees increase property values up to 20%.
- ⚙ Trees provide wildlife habitat.
- ⚙ Trees produce a sense of roots in an established community
- ⚙ Trees can help reduce stress.
- ⚙ Trees are beautiful



TORNADOES

Tornadoes can cause injuries, property damage, and even result in death. It is important to have a basic understanding of tornado facts and what to do in the event the tornado weather alert siren is sounded. Preplanning for severe weather will lower the chance of injury or death in the event severe weather strikes. Spring Severe Weather Awareness Week is March 2-8, 2014 with a statewide tornado drill on Wednesday March 5, 2014 at 9:50 am.

TORNADO FACTS

- ◆ Most violent tornadoes are capable of tremendous destruction with wind speeds of 250 mph or more. Damage paths have exceeded the width of one mile and 50 miles long. Tornadoes generally move from SW to NE, but have also been recorded traveling in any direction. The forward speed of a tornado varies from 20 to 70 mph..
- ◆ Peak tornado season in Ohio is generally April through July, however in recent years some tornadoes have struck Ohio during the months of October and November. They usually occur between the hours of 2 pm and 10 pm. However, they can occur at any time. Virtually all tornadoes come from thunderstorms and are usually preceded by heavy rains, lightning and hail.

TORNADO TERMINOLOGY

Funnel Cloud: A violently rotating column of air that descends from the base of a severe thunder storm, but is not in contact with the ground.

Tornado: A funnel cloud that touches the ground, normally funnel-shaped with the narrow end toward the ground.

BEFORE A TORNADO

Take time to complete an itemized inventory of your household furnishings and personal belongings. Also, photograph or video tape your rooms. This will prove invaluable in the event of a loss. Keep these valuable records, along with receipts, off-premises, preferably in a bank safe deposit box.

Prepare an evacuation plan with your entire family. Make sure you're familiar with the on/off switches for water, gas and electricity. Locate the safest area in your home in case of a tornado emergency. When skies look threatening, turn on your radio or TV for local reports warning of severe weather conditions.

Whether practicing in a tornado drill or sheltering during a warning, the Ohio Committee for Severe Weather Awareness encourages Ohioans to DUCK!

D - go **DOWN** to the lowest level

U - Get **UNDER SOMETHING**

C - **COVER** your head

K - **KEEP** in shelter until storm has passed.

DURING A TORNADO

Some places are safer than others when tornadoes threaten. When possible, take a flashlight and battery-operated radio when seeking shelter. Memorize safe locations now so you're not caught "off guard" if a tornado strikes.

In homes and other small buildings: Go to the center of the room on the lowest level, preferably a basement. Otherwise, go to a windowless closet, bathroom or inside hall, staying away from windows, doors and exterior walls. Get under a sturdy table or bench.

In school: A teacher will direct you to the designated tornado shelter. In a hallway kneel on the floor facing the wall with your hands covering the back of your neck and head. Avoid auditoriums or gymnasiums with large roofs, and along hallways with exterior doors on both ends.

In cars, mobile homes or outside: Leave cars or mobile homes immediately! If you can't reach a building, lie flat in a ditch or low spot, covering your head and the back of your neck with your hands. Stay clear of tall trees and open water.

In malls or large buildings: If you can't locate a designated shelter area, go to a middle hall on the lowest level.

AFTER A TORNADO

Inspect your property and cars for damage. Check immediately for electrical problems and gas leaks, contacting the appropriate utilities or the fire department as soon as possible. Notify relatives of your safety. If you don't local authorities may waste time trying to find you.



LIGHTENING SAFETY TIPS

When a tornado strikes, severe lightning will often be present. Lightning causes an average of 83 deaths and over 300 injuries in the U.S. each year. Ohio averages between 30-50 thunderstorm days a year, so it's important to know what to do when lightning threatens.

When Outdoors: Avoid water (pools, lakes), metal objects (electrical wires, fences, golf clubs, machinery, power tools ect.), wide open spaces and high terrain (hilltops) and tall trees or objects.

When Indoors: Avoid water (baths, showers, doing dishes or laundry), open doors and windows and using telephones and headsets. Unplug major electrical appliances like stereos, televisions, computers VCRs and DVD players.



HOT SPOTS



by Fire Chief ~ Pat Wambo



Police Chief David LaGrange

City of Waterville's POLICE DEPARTMENT



NIXLE: Another Tool for Spreading the Word - And Its Free!

The City of Waterville utilizes a number of tools to broadcast information to the community. In addition to media outlets, the City maintains an e-mail list of residents who wish to receive notifications and information about events in Waterville. The new electronic message board in Pray Park also provides relevant, timely information to the general public. And though these information tools are effective, they do have their limitations.

To assist in the dissemination of information to the public, the City also utilizes an on-line service called *Nixle*. The Nixle service is unique in that it allows the City to broadcast information, not only by e-mail, but also via text messaging directly to individual cell phones that have messaging service. This means important information can be widely disseminated very quickly.

Founded in 2007, Nixle works with approximately 4600 public safety agencies across the US to ensure citizens have timely access to vital information. By sending a text message with their home zip code to 888777, residents are instantly registered to receive text messages from local public safety agencies in their area. (*)

Residents may also go to www.Nixle.com to create a FREE personal account. Once registered, residents can tailor their Nixle notifications to the types of information they wish to receive, the method of delivery, and even set “quiet hours”.

Unlike social media networks such as Twitter and Facebook, Nixle employs a thorough screening process to verify that every agency joining Nixle service is authentic. Other security measures such as 2-step login verification help to safeguard agency accounts beyond the level of protection by other online services. All of this is done to ensure messages received from Nixle are genuine and reliable. (*)

Messages always include a priority level so residents can immediately judge their urgency upon receipt. Nixle also provides the flexibility to direct how messages are received, based on priority.

The City used Nixle notification system, along with other methods of notification, to notify residents of a recent boil advisory after a water main break. Nixle was also used to notify residents of two recent snow emergencies. Waterville residents who were signed up for the free service received those notifications quickly.

One additional benefit of Nixle is that the basic Nixle service is free to law enforcement agencies. So there’s no cost to the City for the service.

Currently there are 98 Waterville residents who have a registered account with Nixle. There are an additional 78 residents who have registered for text messaging only, by texting their zip code to Nixle. These 176 Nixle users represent only about 3% of Waterville residents.

There are no advertisements or hidden “gotcha” fees to residents or to the City. The Nixle service is truly free. So City officials are encouraging the remaining 97% of Waterville residents to take advantage of the Nixle service.

*Information provided by Nixle



The Med Return box is located in the rear entrance of City Hall. It is available during normal City Hall business hours. Anyone (not just Waterville residents) may deposit unused prescription and OTC medications in the box.

The Med Return box will not accept pill bottles or packaging. So residents will need to empty the pills into the drop chute, then dispose of the containers themselves. Liquids and creams are not accepted.

The Med Return box was paid for by the AWAKE coalition. It cost \$695. Mac McCann at Public Works modified the drop chute to prevent pill bottles and other containers from being deposited.



Backflow Prevention and Cross-Connection Control

What is a cross-connection?

Any physical connection created between a possible source of contamination and any drinking water system piping.

What is backflow?

The flow through a cross-connection from a possible source of contamination back into the drinking water system. It occurs when a cross-connection is created and a pressure reversal, either as backsiphonage or backpressure, occurs in the water supply piping.

Why be concerned?

- ALL cross-connections pose a potential health risk
- Backflow can be a health hazard for your family or other consumers if contaminated water enters your water supply plumbing system and is used for drinking, cooking or bathing. Chemical burns, fires, explosions, poisonings, illness and death have all been caused by backflow through cross-connections.
- Backflow occurs more often than you think.
- You are legally responsible for protecting your water supply plumbing from backflow that may contaminate drinking water, either your own or someone else's. This includes complying with the plumbing code and not creating cross-connections.

What causes backsiphonage?

Backsiphonage occurs when there is a loss of pressure in a piping system. This can occur if the water supply pressure is lost or falls to a level lower than the source of contamination. This condition, which is similar to drinking from a glass with a straw, allows liquids to be siphoned back into the distribution system.

What causes backpressure?

Backpressure occurs when a higher opposing pressure is applied against the public water system's supply pressure and overcomes the public water system's pressure. This condition allows undesirable gases or liquids from another system to enter the drinking water supply. Any pumping system (such as a well

pump) or pressurized system (such as steam or hot water boilers) can exert backpressure when cross-connected with the public water system.

What can I do?

- Be aware of and eliminate cross-connections.
- Maintain air gaps. Do not submerge hoses or place them where they could become submerged.
- Use hose bib vacuum breakers on fixtures (hose connections in the basement, laundry room and outside).
- Install approved, testable backflow prevention devices on lawn irrigation systems.
- Do not create a connection between an auxiliary water system (well, cistern, body of water) and the water supply plumbing.

What are some common backflow hazards that threaten the homeowner and other consumers?

- Hose connections to chemical solution aspirators to feed lawn and shrub herbicides, pesticides or fertilizers.
- Lawn Irrigation systems.
- Chemically treated heating systems.
- Hose connections to a water outlet or laundry tub.
- Swimming pools, hot tubs, spas.
- Private and/or non-potable water supplies located on the property.
- Water-operated sump drain devices.
- Feed lots/livestock holding areas or barnyards fed through pipes or hoses from your water supply plumbing.

What are examples of cross-connection and backflow scenarios?

- Soapy water or other cleaning compounds backsiphon into the water supply plumbing through a faucet or hose submerged in a bucket or laundry basin.

- Pool water backsiphons into the water supply plumbing through a hose submerged in a swimming pool.
- Fertilizers/pesticides backsiphon into the water supply plumbing through a garden hose attached to a fertilizer/pesticide sprayer.
- Chemicals/pesticides and animal feces drawn into the water supply plumbing from a lawn irrigation system with submerged nozzles.
- Bacteria/chemicals/additives in a boiler system backsiphon into the water supply plumbing.
- Unsafe water pumped from a private well applies backpressure and contaminates the public water supply through a connection between the private well discharge and the potable water supply plumbing.

What must be done to protect the public water system?

The public water supplier must determine potential and actual hazards. If a hazard exists at a customer's public water supply service connection, the customer will be required to install and maintain an appropriate backflow prevention device* at the meter an/or at the source of the hazard.

**Check with your water supplier to verify which backflow prevention device is required before purchase or installation.*

Who is responsible?

In Ohio, the responsibility for preventing backflow is divided. In general, state and local plumbing inspectors have authority over plumbing systems within buildings while Ohio EPA and water suppliers regulate protection of the distribution system at each service connection.

Water customers have the ultimate responsibility for properly maintaining their plumbing systems. It is the homeowner's or other customer's responsibility to ensure that cross-connections are not created and that any required backflow prevention devices are tested yearly and are in operable condition.

Article continues on page 11

Backflow Prevention and Cross-Connection Control

Continued from Page 10

What is the law?

Ohio Administrative Code Chapter 3745-95 requires the public water supplier to protect the public water system from cross-connections and prevent backflow situations. The public water supplier must conduct cross-connection control inspections of their water customers' property to evaluate hazards. Local ordinances or water department regulations may also exist and must be followed in addition to state regulations.

If a potential or actual cross-connection contamination hazard is identified, the customer will be required to eliminate the hazard and/or install an appropriate backflow prevention device at the service connection and/or at the hazard.

Special Conditions

Auxiliary Water Systems

What is an auxiliary water system?

Any water system on or available to your property other than the public water system. Used water or water from wells, cisterns or open reservoirs that are equipped with pumps or other sources of pressure, including gravity, are examples.

What protection is required?

- The auxiliary water system must be completely separated from water supply plumbing served by a public water system; and
- an approved backflow prevention device must be installed at the service connection (where the public water system connects to the customer's plumbing system).

or

- the auxiliary water system must be eliminated.

Are there exceptions?

At their discretion, the water supplier may waive the requirement for a backflow prevention device at the service connection if all the following conditions are met:

- all components of the auxiliary water system, including pumps, pressure tanks and piping, are removed from the premises, which is defined as all buildings, dwellings, structures or areas with water supply plumbing connected to the public water system;
- the possibility of connecting the auxiliary water system to the water supply plumbing is determined by the water supplier to be extremely low;
- no other hazards exist; and
- the customer enters into a contract with the water supplier, as described below.

The contract will require the customer:

- to understand the potential hazard of a cross-connection;
- to never create a cross-connection between the auxiliary water system and the public water system;
- to allow an inspector to survey his/her property for hazards as long as the contract is in effect; and
- to face loss of service and other penalties if the contract is violated.

The water supplier must perform an annual inspection of the customer's contract-regulated property to verify that conditions have not changed which would warrant installation of a backflow prevention device.

The water supplier must, by law, do everything reasonably possible to protect the public water system from contamination.

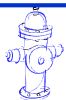
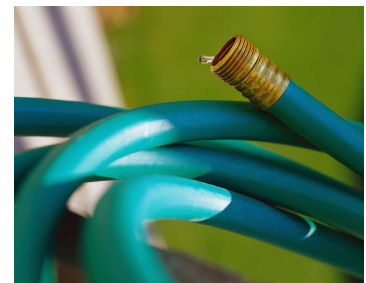
Booster Pumps

What is the Concern?

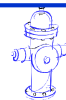
Booster Pumps connected to plumbing systems or water mains can cause backsiphonage by reducing the pressure in water mains. The following requirements are in place to help prevent backsiphonage:

- booster pumps are prohibited in one-two and three-family dwellings unless they draw from a surge tank filled through an air gap;
- all other domestic-use booster pumps must be equipped with a low suction cut-off switch that is tested and certified every year; and
- booster pumps used in a fire suppression system must be equipped with either a low-pressure cut-off device or a minimum pressure sustaining valve for existing installations and must be equipped with a minimum pressure sustaining valve for all new installations. The low-pressure cut-off device and/or the minimum pressure-sustaining valve must be tested and certified every year.

For more information: www.epa.ohio.gov or Division of Drinking and Ground Waters: 614-644-2752



- IMPORTANT NOTICE - To All Residents Fire Hydrant Flushing & Testing



Fire hydrants are flushed once a year to avoid rust build-up in the waterlines and to insure adequate fire protection.

Hydrants will be flushed on a rotating basis, each Thursday throughout the year. Since the location of the testing will vary from week to week, residents are asked to check their tap water on Thursdays before doing laundry, to avoid the possibility of rust coming through the lines.

For those residents who do laundry during the time of testing, a rust remover is available and can be picked up at Town Hall if needed.

Preventive Maintenance Tip:

It is recommended that all residents drain their hot water tank at least once per year. Such draining helps to remove any debris that may have settled in the bottom of the tank.



CITY OF WATERVILLE ENGRAVED BRICK PROGRAM

Become a part of Waterville's history with the purchase of an engraved brick for you or your loved ones! Bricks are located in the entranceway of the clock tower building at the corner of the Anthony Wayne Trail and Farnsworth Road and are visible to thousands of visitors to downtown Waterville each year.

Engraved bricks make a great permanent gift and are an excellent way to commemorate any special occasion, to recognize family members or to provide a lasting memorial for a loved one. Each brick you purchase helps to support revitalization efforts in downtown Waterville.

Engraved bricks are available in two sizes:

4" X 8" with up to three lines of text with up to 13 characters in each line (including spacing and punctuation) per line: \$100.00

8" X 8" with up to six lines of text with up to 13 characters in each line (including spacing and punctuation) per line: \$225.00

To order your engraved brick, simply fill out the form below and drop it off or send it to the City of Waterville, 25 N. Second St., Waterville, Ohio 43566-1491.

If you have any questions, please call the City at 419-878-8100.

I would like to purchase an engraved brick [4" X 8"] [8" X 8"] (check one).

Name: _____

Address: _____

City, State, Zip: _____

Daytime Phone: _____

Email Address: _____

A check for \$_____ is enclosed.



PLEASE CLEARLY PRINT COPY (No Logos) EXACTLY AS IT IS TO APPEAR ON YOUR BRICK* (Including spacing and punctuation); All engravings will be centered & will use both upper & lower case letters

Line 1: _____

Line 2: _____

Line 3: _____

Line 4 (8" X 8" ONLY): _____

Line 5 (8" X 8" ONLY): _____

Line 6 (8" X 8" ONLY): _____

*The City of Waterville reserves the right to approve all copy to be engraved on the bricks.